

**ELAC Meeting#1 Minutes
Summary of Discussion/Action(s) Taken**

Item	Discussion/Action	Parent Advice/Comments
DELAC Report (every meeting)	Explained what the DELAC was and how it supports our EL students at the district.	One parent asked if they were virtual or in person.
School Site Council Report (every meeting)	Explained what SSC is and when they meet. They are virtual meetings.	One parent asked if they can do ELAC and SSC and Mrs.Rosas affirmed they could.
Legal Requirement (every meeting)	<ul style="list-style-type: none"> ● Home language survey ● ELAC roles and duties ● ELAC nominations ● DELAC representative chosen 	N/A
Parent Needs (every meeting)	<ul style="list-style-type: none"> ● Duties and elections held 	N/A
Site Needs (every meeting)	<ul style="list-style-type: none"> ● Reviewed current EL data. 	One parent shared they wanted to know more about the programs we offer at Carter to support EL students.

Suggestions for next meeting:

Item/Action	Responsibility	Timeline
Create powerpoint to train on EL supports	Mrs.Avalos	Next meeting

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